

**ADDENDUM**  
**Consortia to Accelerate Therapeutic Applications of Stem Cells**  
**RFA # 1212030210**  
**AMENDMENT #2**

1. Instructions for the submission of digital files (RFA page 30) have changed and are reflected below in ***bold italic type***. They now read as follows:

The CD or DVD should be clearly labeled with the applicant's name. It should contain the following items:

- ***Applicant Form 1 in a single Microsoft Word (DOC or DOCX) file;***
  - ***Applicant Forms 2 – 6 in a single Microsoft Word (DOC or DOCX) file;***
  - Applicant Forms 1 – 6 in a *single* Portable Document Format (PDF) file;
  - Forms 7 and 9 – 16 and all appendix material in a *single* PDF file
  - Form 8s as multiple Microsoft Excel (XLS) files – one workbook file for each budget year for the applicant organization and one workbook file for each budget year for each sub-applicant organization;
  - All Form 8s combined in a single PDF file – include all applicant and sub-applicant budgets for each year;
  - Sub-applicant Form 1-S for each Sub-applicant in Microsoft DOC or DOCX file (Form 1-S may be omitted if there are no Sub-applicants included in the application); and
  - Signed and dated Forms 1 and 1-S (Face Pages for the Applicant and all Sub-applicants) scanned together and saved as a *single* PDF file.
2. Commensurate to Modification #1, the Penalties have changed on the Part Two Application Checklist (RFA page 29). Penalties will be assessed as follows:

**APPLICATION PENALTIES:**

**A total penalty of 0.1 point will be assessed to a Part Two application if:**

- Digital submission is password protected
- Forms provided with this RFA are not used
- Submission does not adhere to page limits (Forms 6, 9, 10, 12, and 13)
- Submission does not include:
  - ***Applicant Form 1 in a single Microsoft Word (DOC or DOCX) file;***
  - ***Applicant Forms 2 – 6 in a single Microsoft Word (DOC or DOCX) file;***
  - Applicant Forms 1 – 6 in a single Portable Document Format (PDF) file
  - Forms 7 and 9 – 16 and all appendix material in a single PDF file
  - Form 8s as multiple Microsoft Excel (XLS) files – one workbook file for each budget year for the applicant organization and one workbook file for each budget year for each sub-applicant organization
  - All Form 8s combined in a single PDF file – include all applicant and sub-applicant budgets for each year
  - Sub-applicant Form 1-S for each Sub-applicant in Microsoft DOC or DOCX file (Form 1-S may be omitted if there are no Sub-applicants included in the application) **NOTE:** No other forms may be omitted

- Signed and dated Forms 1 and 1-S (Face Pages for the Applicant and all Sub-applicants) scanned together as a single PDF file. **NOTE:** Form 1-S may be omitted if there are no sub-applicants. No other forms may be omitted
- Biographical Sketch – Form 9 – one for each key personnel
- Facilities and Resources – Form 10 – one for the applicant and one for each sub-applicant organization
- Other Support – Form 11 – one for each key personnel
- Introduction – Form 12 – may be left blank or marked “N/A” if application is not a resubmission
- Workplan – Form 13 – limited to 35 pages for parts a-c
- Human Subjects – Form 14 – at least one per applicant and sub-applicant; and one for each protocol used for this research project
- Vertebrate Animals – Form 15 – at least one per applicant and sub-applicant; and one for each protocol used for this research project
- Human Stem Cells – Form 16 – at least one per applicant and sub-applicant; and one for each protocol used for this research project